**PURSUING INDEPENDENT PATHS APPLICATION FORM**

If possible please complete this form electronically.

If completing the form by hand, please write in **Block Capitals** and use **Black Ink**.

PiP operates an anonymous recruitment process and only Section 2 of your application form will be passed to the recruitment panel for shortlisting purposes.

**SECTION 1: APPLICANT DETAILS**

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| **Applicant contact details** | |
| **Forename(s)** |  |
| **Surname** |  |
| **Current Address** |  |
|
| **Post Code** |  |
| **Telephone number** |  |
| **Email address** |  |
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| **Please disclose if you are a relative or friend of anyone currently working at PiP:**  **Have you been refereed by a current employee? Yes/No (Delete as appropriate)**  **If yes, please disclose their name:** | |

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| **Eligibility to work in the UK** | | | | |
| Do you have the legal right to live and work in the UK? | **Yes** |  | **No** |  |
| Is this subject to having a work permit? | **Yes** |  | **No** |  |

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| **Applicant Declaration** | |
| I certify that, to the best of my knowledge, the information contained in support of my application is complete and correct. I understand that providing false information is an offence and could result in the application being rejected. | ***Signature of applicant*** |
| I give my consent to PiP to process and retain the data supplied in my application for 6 months following the end of the recruitment campaign.  **Yes / No** (delete as appropriate) | |
| I give my consent to PiP to contact me should any further suitable vacancies arise during this period of 6 months.  **Yes / No** (delete as appropriate) | |
| I give my consent for PiP to contact the referees listed on this application.  **Yes / No** (delete as appropriate) | |
| ***Date*** | |

**Please leave this page blank**

**SECTION 2: APPLICATION FORM**

Please complete all sections clearly.

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| 1. **Post details** | |
| **Job title:** | |
| **How did you learn of this vacancy?** | **Closing date:** |
| **Working hours – please highlight one or more options:**  **Full time**  **Part time**  **Flexible/Bank staff** | |

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| 1. **Details of current or most recent post** | |
| **Job title:** | **Salary:** |
| **Organisation:** | **Notice required:** |
| **Address:** | **Reason for leaving:** |
| **Start date:** MM/YYYY | **End date (if applicable):** MM/YYYY |
| **Main areas of responsibility and achievements:** | |

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| 1. **Career details**   ***In chronological order, starting with your most recent previous post, please outline:***   * ***Job title*** * ***Name of organisation*** * ***Dates of employment*** * ***Main areas of responsibility and achievements*** * ***Reason for leaving*** |
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| 1. **Education**   ***In chronological order, starting with your current or most recent education, please outline:***   * ***Name of academic institution*** * ***Dates of attendance*** * ***Qualifications studied*** * ***Grades achieved***   ***Please also include details of any professional courses, qualifications or membership, if applicable.*** |
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| 1. **Other relevant experience, including voluntary work**   ***Please include:***   * ***Name of organisation*** * ***Dates*** * ***Main areas of responsibility*** |
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| 1. **Breaks in employment, education and training**   ***Please provide an explanation for any periods not in employment, education or training, including dates and details.*** |
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| 1. **Skills and interests**   ***Please provide additional information on your skills and interests*** |
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| 1. **Referees** |
| Please provide contact details (name, occupation, address, telephone and email address) of two referees including your present or most recent employer.  **References will be requested after interview, if an offer of employment is made.** |
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| 1. **Supporting Statement** |
| The following questions give you space to tell us how your skills, experience and knowledge meet each of the criteria in the person specification.  Please do not exceed two sides of A4. Each box below can be made bigger or smaller depending on your answers. |

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| What is it about PiP that interested you? |
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| Tell us about what makes you a good match for the role?  *Make reference to the criteria in the person specification.* |
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| What is your understanding of the role of a Sessional Worker and what do you think are the main responsibilities associated with it? |
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| Please let us know anything else related to the criteria in the person specification that makes you a good candidate for this role. |
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| **Data protection statement** |
| All of the information collected in this form is necessary and relevant to the performance of the job applied for. We will use the information provided by you on this form and by the referees you have noted, and the educational institutions with whom we may undertake to verify your qualifications with, for recruitment purposes only.  PiP will treat all personal information with the utmost confidentiality and in line with current data protection legislation and GDPR.  Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your employment and in relation to any legal challenge which may be made regarding our recruitment practices.    For more information on how we use the information you have provided, please see our privacy notice on our website. |