

JOB DESCRIPTION

Job Title: Sessional Worker

Accountable to: PiP Deputy Manager or PiP Learning and Development Manager

Accountable for: PiP Service Users

Working hours: 37.5 hours per week. Working hours are typically 9-5pm with occasional evening and weekend work expected.

Salary: £21,260

Summary: Sessional Workers support PiP students, adults with learning disabilities, to access learning and development sessions across four pathways:

- Independent Living Skills
- Employment and Training
- Health and Wellbeing
- Creative and Performing Arts

Sessional Workers support PiP Development Workers to support session delivery, working closely with students in small groups and providing 1:1 support to ensure they can actively participate and engage in sessions, giving them maximum opportunity to learn and develop,

The role incorporates session development, planning and delivery, monitoring and evaluation of student progress, key working responsibilities such as liaising with student's support networks and involvement in PiP's wider work.

DUTIES AND RESPONSIBILITIES

1. **Supporting adults with learning disabilities and neurodevelopmental disorders to participate and engage in a flexible programme of learning and development and achieve their ambitions.**
 - Working closely with students in small groups and 1:1
 - Monitoring student progress and completing MyGoals, our in-house monitoring and evaluation tool.
 - Engaging students in health and wellbeing activities
 - Escorting students to external opportunities to support them to achieve their ambitions
 - Supporting students to learn to travel independently
 - Supporting students to better engage and participate in the local community
 - Supporting students to participate and engage in programmes during holiday programmes.
 - Ensuring best practice with safeguarding and health and safety taken into account in all work

2. **Supporting Development Workers to deliver a flexible and empowering programme of learning and development sessions**
 - Shadowing PiP staff and learning the approach to session delivery
 - Acting under the guidance and instruction of Development Workers to deliver learning sessions in a person-centred way
 - Act on instructions of Development Workers to set up classrooms in a way that is safe, accessible and best facilitates learning.
3. **Once experienced, taking the lead in planning and delivering accessible learning and development sessions.**
4. **Keyworking**
 - Working closely with students to develop a circle of support
 - Supporting key students support network and keeping them up to date with service developments
 - Advocating for key students within their support network and empowering them to find and use their voice and make their own choices
 - Maintaining accurate records of student progress, student needs and contact details.
 - Developing strong and positive working relationships with social workers and supported living providers.
5. **Taking a role within the PiP Team to ensure that PiP maintains a high quality and responsive service**
 - Actively participating in fundraising and communication events and activities
 - Supporting volunteers
 - Representing PiP within external and internal environments
 - Establishing and maintaining strong positive working relationships with families, social workers, case managers and stakeholders and partners.

PERSON SPECIFICATION

Essential personal qualities:

- Passionate about empowering adults with learning disabilities and neurodevelopmental conditions
- Willingness to learn about person centred planning and care

Essential skills and abilities

- Ability to communicate effectively with a team and with people with different communication needs
- Able to work independently and manage a varied workload
- Able to maintain positive and professional relationships
- A flexible approach to work

Desirable experience:

- Experience teaching or facilitating learning sessions for young adults
- Experience of supporting effective and meaningful communication with service users with complex communication needs
- Experience working with people with learning disabilities, neurodevelopmental disorders or a similar vulnerable client group
- 1:1 work with vulnerable service users such as key working or mentoring
- Supporting service users in a variety of settings, both internal and external for example in the classroom, at home, in the community, at work and on public transport

Desirable knowledge

- Understanding of and commitment to a person-centred approach to working with people with learning disabilities
- Understanding of safeguarding of vulnerable adults, risk assessments and capacity of adults with learning disabilities
- NVQ/QCF Level 3 in Health and Social Care
- A second language